



# **Technology Integration Program 2010-2011**



## REVIEWS

“Valuable tech info at every meeting; sharing with other tech people is vital!”

–Joyce Gravana, St. Gabriel School

“Find new technology info helpful; ... schools can get together to compare ideas and help each other.”

–Carol Karnatz, St. Raphael School

“TIP is very beneficial with regards to keeping the schools apprised of technology changes, websites, equipment, and software.”

–Marilyn Wangler, Lakewood Catholic Academy

“...I like to hear what others are doing in their schools/classrooms and the brainstorming has helped solve many problems at individual schools.”

–Rosemary Deeks, St. Peter School, Lorain

“It was an EXCELLENT program! It was obvious to me (a commercial printer)... that a lot of work went into your presentations and handouts! It was definitely worth the money, and frankly with all the color handouts and disks you produced, we got more than we paid for! ...the live WiFi access during the event was one of the best parts!”

–Greg Patt, Immaculate Conception School

“We felt there was very valuable information not only for the technology department but for the entire staff that we were able to pass on to help the teachers integrate technology into their lessons...It’s as if someone took all the growing number of leads out there, has sorted through some of it and passed on the best...extremely important to collaborate in our field because it is changing every day.”

–Ann Graber, St. Albert the Great School

“...excellent opportunity to keep up with changes in technology; enjoy sharing and having the chance to network with other computer teachers.”

–Susan Binder, St. Clare School

“We appreciate the training and staying up on current technology.”

– Fred Hart, Julie Billiard School



# TECHNOLOGY INTEGRATION PROGRAM 2010-2011

## Basic Computer Learning

Basic Computer Learning's Technology Integration Program [TIP] began in 1995 and continues to deliver up-to-date educational technology information to school personnel who strive to meet the challenges of "leaving no child behind."

**TIP provides solutions for both Mac and Windows environments.**

The Technology Curriculum for the Diocese of Cleveland covers the skills that students are required to master at each grade level. TIP offers pertinent information and inservice opportunities to assist your school staff in achieving these curriculum objectives.

Collaboration has become a large part of TIP with school technology staff gathering at Brown Bag Sharing Sessions before each of the quarterly general meetings. Participants share ideas, efforts, challenges and successes and leave TIP meetings renewed and energized with innovative ways to meet student needs.

The following pages outline the TIP features and options available to your school. Feel free to give us a call if you have any questions.



# PROGRAM FEATURES

## Update Meetings

Quarterly update meetings keep you apprised of new and emerging technology. Two members from each participating school are welcome to attend. Hardware, software, technical/trouble-shooting ideas and the popular educational internet sites are highlighted at each meeting.

Each school receives two binders filled with information and websites to enhance the curriculum at your school.

Three Professional Development Hours are earned by each participant per update meeting.

## Brown Bag Sharing Sessions

Each quarterly update meeting is preceded by a Brown Bag Sharing Session. Those attending may bring a lunch and spend the hour prior to the general meeting sharing with other principals, teachers, and technology personnel. The BCL staff are available for questions and sharing.

One Professional Development Hour is earned by each participant.

## BCL Technology Courses

Basic Computer Learning provides courses on a variety of topics. These are held at schools throughout the diocese and at our office. TIP schools receive a discount on all courses for each staff member.

Professional Development Hours, a certificate, and an agenda are given to each participant.



# PROGRAM FEATURES

## On-Site Inservice Days

To enhance the technology level of your students, you must continually increase the technological expertise of your teaching staff.

Group or individual technology training will benefit the staff at your school. Topics range from effective use of interactive whiteboards to using wireless mobile labs to enhance your curriculum. Choose from the topics provided or create your own topic.

Participants receive Professional Development Hours for attending.

## Support for the Tech-Support Staff

To enhance the technology level of your school, you must continually increase the technological expertise of your tech-support staff.

Individual training with the tech-support staff will impact the technological performance of your school. Empower this staff to be experts in all of the technology your school owns.

Participants receive Professional Development Hours for attending.

## Planning

BCL consultants will be happy to assist you in making sound technology purchases and selections to meet your school's needs.



# ENROLLMENT OPTIONS

## OPTION I

- One half day of inservice for the staff (3 Hours – 1 Visit), materials included
- Attendance at TIP meetings with all materials included
- Attendance at Brown Bag Sharing Session
- Access to BCL’s Portaportal links for curriculum–related websites
- Discounted courses

## OPTION II

- One full day of inservice for the staff (6 Hours), materials included
- Time may be split into 2 sessions
- Attendance at TIP meetings with all materials included
- Attendance at Brown Bag Sharing Session
- Access to BCL’s Portaportal links for curriculum–related websites
- Discounted courses

## OPTION III

- Two full days of inservice for the staff (12 Hours), materials included
- Time may be split into 4 sessions
- Attendance at TIP meetings with all materials included
- Attendance at Brown Bag Sharing Session
- Access to BCL’s Portaportal links for curriculum–related websites
- Discounted courses

## OPTION IV

- One full day of inservice for the tech–support staff (6 Hours)
- Time may be split into 2 sessions
- Attendance at TIP meetings with all materials included
- Attendance at Brown Bag Sharing Session
- Access to BCL’s Portaportal links for curriculum–related websites
- Discounted courses

## OPTION V

- Attendance at TIP meetings with all materials included
- Attendance at Brown Bag Sharing Session
- Access to BCL’s Portaportal links for curriculum–related websites
- Discounted courses
- No inservice days

## POSSIBLE INSERVICE TOPICS

- Microsoft Office 2004 Mac: Word, PowerPoint, Excel [Specify]
- Microsoft Office 2008 Mac: Word, PowerPoint, Excel, Publishing [Specify]
- Microsoft Office 2003 WIN: Word, PowerPoint, Excel [Specify]
- Microsoft Office 2007 WIN: Word, PowerPoint, Excel [Specify]
- ActivInspire Mac or WIN: Core Essential I, Core Essentials II, Beyond the Essentials
- Teacher Make and Take – Mac or WIN
- Web 2.0 Tools – Mac or WIN
- Google for Educators – Mac or WIN
- iLife '08 or '09 [Specify] – Mac
- Inspiration / kidspiration [Specify] – Mac or WIN
- Curriculum Correlated Websites – Mac or WIN
- Using a Wireless Mobile Lab – Mac
- Podcasting 101 – Mac or WIN
- Achieving Curriculum Standards with Technology – Mac or WIN  
Math, Science, Language Arts, Social Studies, Technology [Specify]
- Strategies for the Technology Coordinator – Mac or WIN
- Web Site Creation Mac or WIN
- Enhancing Teacher Websites using Edline – Mac or WIN
- Incorporating Photos and Videos into the Curriculum – Mac or WIN
- Tips and Tricks for OS X – Mac
- You Name It, We'll Teach It! – Mac or WIN



# PAYMENT OPTIONS

**A combination of any of these fund sources may be used**

- Title II-D Funds
- School Funds
- Grants
- Other



computers  
software  
Learning  
support  
sharing  
collaboration  
curriculum  
wikis  
websites  
technology  
Program  
meetings  
laptops  
enriching  
internet  
integration  
students  
standards  
blogging  
teachers  
hardware  
networking  
success  
schools

## Basic Computer Learning

# TECHNOLOGY INTEGRATION PROGRAM REGISTRATION FORM 2010-2011

School: \_\_\_\_\_ Principal: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City State Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Please complete both sides of this registration form and FAX or mail it to Basic Computer Learning.  
If you are not participating this year, please return the form indicating that preference.

**ENROLLMENT OPTION PREFERENCE:** (Check one) Refer to Page 7 for detailed information.

- \_\_\_\_\_ **Option I** One half day of Inservice for the staff (3 Hours – 1 Visit),  
TIP Meetings, Brown Bag Sharing Sessions, Materials Included .....\$1,000.00
- \_\_\_\_\_ **Option II** One full day of Inservice for the staff (6 Hours),  
TIP Meetings, Brown Bag Sharing Sessions, Materials Included .....\$1,200.00
- \_\_\_\_\_ **Option III** Two full days of Inservice for the staff (12 Hours),  
TIP Meetings, Brown Bag Sharing Sessions, Materials Included .....\$1,400.00
- \_\_\_\_\_ **Option IV** One full day for the Tech-Support Staff (6 Hours),  
TIP Meetings, Brown Bag Sharing Sessions, Materials Included .....\$1,000.00
- \_\_\_\_\_ **Option V** Attendance at Quarterly TIP Meetings,  
Brown Bag Sharing Sessions, Materials Included .....\$850.00
- \_\_\_\_\_ Our school is not interested at this time.

*Additional inservice days are available upon request. Please call BCL for pricing.*

**PAYMENT PREFERENCE:** Check all that apply and indicate the amount from each.

\_\_\_\_\_ Title II-D Funds ..... Amount \_\_\_\_\_

\_\_\_\_\_ School Funds ..... Amount \_\_\_\_\_

\_\_\_\_\_ Other ..... Amount \_\_\_\_\_

Participants receive Professional Development Hours for each school inservice attended. For those attending all TIP Updates and all Brown Bag Sharing Sessions a total of 12 to 16 Professional Development Hours may be earned. Each participant will receive an agenda and a certificate.

**SCHEDULING PREFERENCE:** Dates will be assigned on a first registered–first processed basis.

- Indicate the format for the day. (Refer to Page 7.)
- Inservice times of one hour or more per group are required.
- Include 1 or more suggested dates.
- Indicate the Inservice Topic you would like. (Refer to Page 8.)

(If you are undecided about which dates or inservice topic to select, please return the form so planning may be facilitated. Your inservice topic and dates may be chosen at a later time.)

**OPTION I & II & IV:** Complete based on the option chosen.

\_\_\_\_\_ One half day                      Topic: \_\_\_\_\_  
\_\_\_\_\_ One full day                      Topic: \_\_\_\_\_  
\_\_\_\_\_ Two half days                      Topics: \_\_\_\_\_

Preferred dates and times for the above:

Date: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_ # Attending: \_\_\_\_\_ Grades: \_\_\_\_\_  
Date: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_ # Attending: \_\_\_\_\_ Grades: \_\_\_\_\_

\_\_\_\_\_ Please register us, we are undecided as to the date and/or topic.

**OPTION III:** Complete according to your preference.

\_\_\_\_\_ Four half days                      Topics: \_\_\_\_\_  
\_\_\_\_\_ Two full days                      Topics: \_\_\_\_\_  
\_\_\_\_\_ Other: \_\_\_\_\_  
Topics: \_\_\_\_\_

Preferred dates and times for the above:

Date: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_ # Attending: \_\_\_\_\_ Grades: \_\_\_\_\_  
Date: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_ # Attending: \_\_\_\_\_ Grades: \_\_\_\_\_  
Date: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_ # Attending: \_\_\_\_\_ Grades: \_\_\_\_\_

\_\_\_\_\_ Please register us, we are undecided as to the date and/or topic.

**Please sign below and FAX or mail registration for TIP 2010–2011. FAX to 440.892.8811.**

Principal's Signature: \_\_\_\_\_  
School: \_\_\_\_\_  
Date: \_\_\_\_\_

Additional registration forms may be printed from our website.

For further information, please call Basic Computer Learning at 440.892.8820 x 110.